

**SMITHVILLE BOARD OF ALDERMEN  
WORK SESSION**

June 4, 2024 5:00 p.m.  
City Hall Council Chambers and Via Videoconference

**1. Call to Order**

Mayor Boley, present, called the meeting to order at 5:00 p.m. A quorum of the Board was present: Marv Atkins, Melissa Wilson, Ronald Russell, Kelly Kobylski and Dan Hartman. Leeah Shipley joined the meeting at 7:00 p.m.

Staff present: Cynthia Wagner, Gina Pate, Chief Lockridge, Chuck Soules, Jack Hendrix, Rick Welch, Matt Denton and Linda Drummond.

**2. Presentation on Northland Workforce Development Center**

Kathy Rose, Mayor of Riverside, explained to the Board why they were going to cities and business in the Northland to get the word out about the importance of their Capital Fund Project to raise money to build the new Northland Workforce Development Center.

Jeff Green, Director of the Northland Career Center, presented their campaign to raise funds to build the Northland Workforce Development Center at the location of 152 Highway and Platte Purchase Road. He noted that a larger facility would give them the ability to offer more courses. Mr. Green explained that the total cost of the facility is \$74 million, and they have raised around \$37 million to date.

Aaron Kratofil, graduate of the Northland Career Center, spoke to the Board about how the school has impacted his life and career choices.

Dr. Michelle Kratofil, Assistant Superintendent for the Smithville School District and Northland Career Center Advisory Board Chair, explained that the Board that the Smithville School District has the funds to send more students to the Northland Career Center but there are not enough openings for the students. She also noted that the location of the Northland Workforce Development Center will be a better location for the school.

Alderman Hartman asked if they had already purchased the land.

Mr. Green explained that they had already purchased the land with some of the grant funds they received.

Alderman Hartman asked their timeline for completion.

Mayor Rose said that the facility has to be completed by the end of 2026.

Alderman Russell asked how students were selected and if there were Smithville students on a waiting list and how many.

Mr. Green explained that the students apply, the applications are reviewed, the Northland Career Center then reaches out to the school counselors and then the students go and spend the day at the school.

Dr. Kratofil explained that there were some Smithville students on a waiting list, but she did not have the number.

Alderman Wilson asked if the Northland Workforce Development Center would offer evening classes.

Mr. Green explained that they would continue their community education programs and would also be able to grow that program at the new facility.

They asked that the Board and Smithville community help spread the word to help raise the remainder of the funds needed to build this new facility.

The Board thanked them for their presentation and the work they do.

### **3. FY2024 6-Month Budget Review**

Rick Welch, Finance Director, presented the FY2024 6-Month Budget Review.  
FY2024 Budget Comments

FY2024 amendments approved by the Board:

- **Budget Amendment #1:** On November 20, 2023, \$732,000 of expenditures to the CWWWS Fund. Expenditures are:
  - \$155,000 4<sup>th</sup> Street and 4<sup>th</sup> Terrace stormwater improvements
  - \$305,000 Quincy Boulevard stormwater improvements
  - \$200,000 Raw Water Pump Station construction
  - \$72,000 Playground Resurfacing at Smith's Fork Park and Heritage Park
- **Budget Amendment #2:** On March 5, 2024, \$30,000 of expenditures to the General Fund and \$200,831.87 of expenditures to the CWWWS Fund. Expenditures are:
  - \$30,000 West Central Missouri Regional Lodge #50 of the Fraternal Order of Police
  - \$116,713.60 First and Bridge Street Waterline Improvement
  - \$28,000 manhole replacement on Maple Street
  - \$29,796.27 final cost of motive pump maintenance
  - \$26,322 waterline under 147<sup>th</sup> Street
- **Budget Amendment #3:** On May 7, 2024, \$45,375.63 of expenditures to the General Fund and \$15,753.93 of expenditures to the CWWWS Fund. Expenditures are:
  - \$36,000.75 LAGERS upgrade to L-12 from L-7 (GF)
  - \$12,078.81 LAGERS upgrade to L-12 from L-7 (CWWWS)
  - \$9,374.88 IT services upgrade (GF)
  - \$3,675.12 IT services upgrade (CWWWS)

On May 7, 2024, \$460,000 of additional revenue and expenditures to the Transportation Sales Tax Fund and \$1,000,000 to the Capital Improvement Sales Tax Fund was approved as additional MARC grant funds were secured. Revenue and expenditures are:

- \$460,000 Commercial Street Sidewalk Project
- \$1,000,000 Streetscape Phase III
- \$4,350,000 COP budgeted in CWWWS fund, plus an additional \$2,344,510 for a total of \$6,694,510. Resolution 1307, go to market.

General Fund Review

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenues	\$ 6,266,986	\$ 6,695,853	\$ 3,845,330	61.4%

- 2<sup>nd</sup> Quarter FY2024 General Fund revenue projections are bolstered by the performance of property tax, sales tax, and interest earnings from available cash on hand.

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditures	\$ 7,100,790	\$ 7,171,798	\$ 3,508,981	49.4%

GF Funded Capital Project	Phase	Resolution	Contractor / Engineer	Status
4 <sup>th</sup> St & 4 <sup>th</sup> Terr Improvement	Construction	1199	Menke	Completed
Quincy Boulevard Improvements	Construction	1221	Amino Brothers	In Progress *
Annual Wayfinding Signage Installation	Construction	Upcoming	City Staff	In Progress

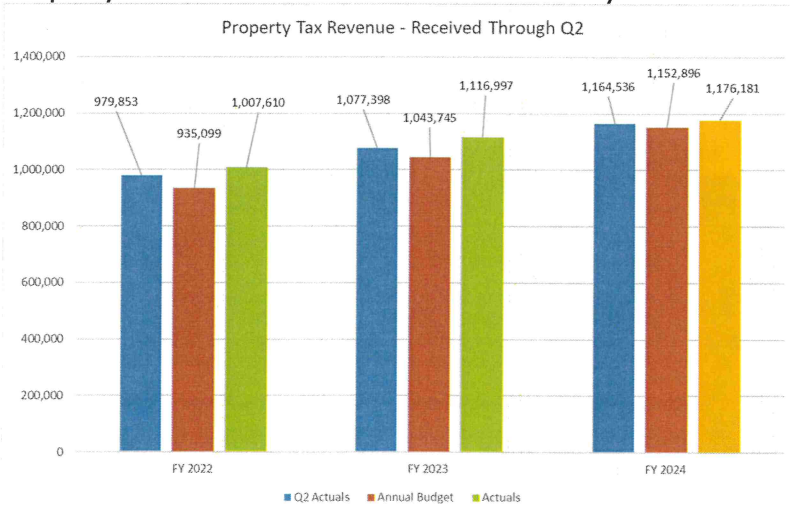
### Property Tax Revenue

*Property Tax revenue comprises 18% of General Fund revenues and plays a significant role in funding core City services and amenities.*

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Property Tax Revenues	\$ 1,152,896	\$ 1,176,181	\$ 1,164,536	101.0%

- Property taxes are due December of each year, Clay County disburses in January, reflecting the majority of property tax income.
- The City, on average in the past 3 years, receives 99% of annual property tax revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- For the last five years, the City has seen an average annual increase in property tax revenues of about 5.8%.

### Property Tax Revenue – 3 Year Trend History

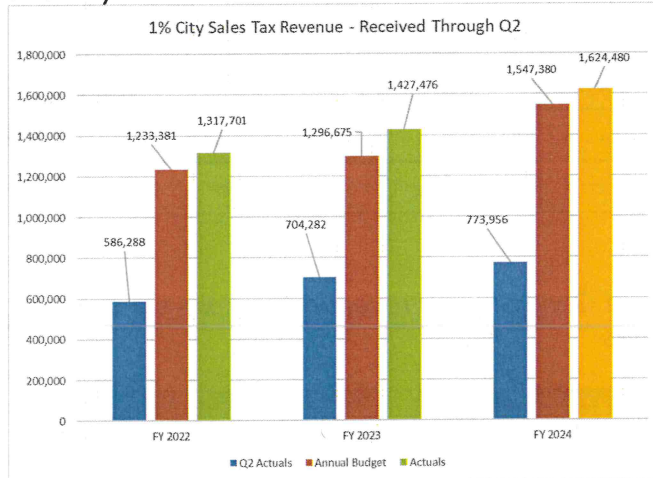


### 1% City Sales Tax Revenue

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Sales Tax Revenue	\$ 1,547,380	\$ 1,624,480	\$ 773,956	50.0%

- The City, on average in the past 3 years, receives 45% of sales tax annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- This data reflects the monthly transfer of TIF EATs from the General Fund to the Special Allocation Fund (Marketplace TIF).

### 1% City Sales Tax Revenue – 3 Year Trend History

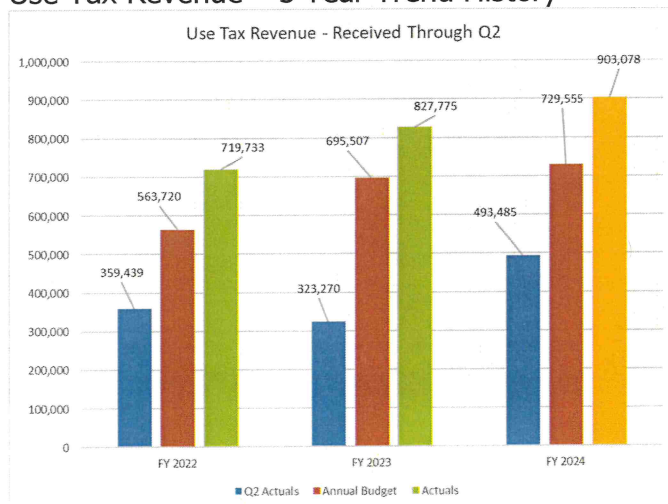


### Use Tax Revenue

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Use Tax Revenue	\$ 729,555	\$ 903,078	\$ 493,485	67.6%

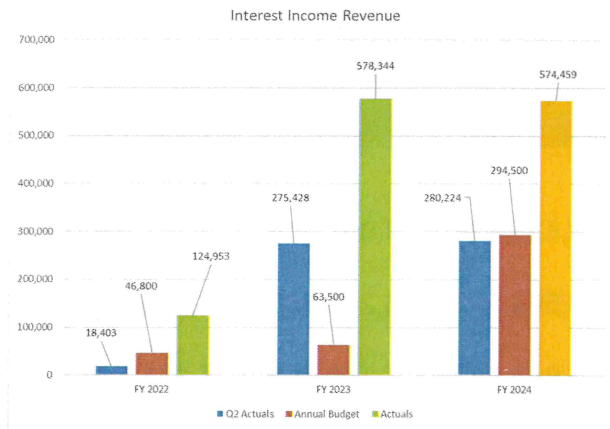
- The City, on average in the past 3 years, receives 49% of use tax annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- Use Tax revenue has been well above expectations for FY2024.

### Use Tax Revenue – 3 Year Trend History

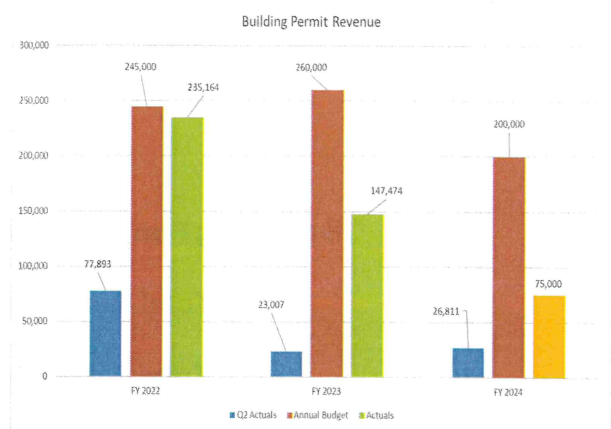




## General Fund Revenues – Areas of Impact



Interest Earnings revenue is up slightly from prior year Q2 and *up significantly* compared to FY2022 and prior.



Building Permit revenue is *down in Q2* compared to previous years

## General Fund – Quarter 1 to Quarter 2

	Q1 2024	Q2 2024
<b>Property Tax</b>	\$ -	\$ 23,285
<b>Sales Tax</b>	\$ 53,784	\$ 77,100
<b>Use Tax</b>	\$ 100,000	\$ 173,523
<b>Interest Income</b>	\$ 202,576	\$ 279,959
<b>Building Permits</b>	\$ (150,000)	\$ (125,000)
	<u>\$ 206,360</u>	<u>\$ 428,867</u>
<b>Total Expenses</b>	\$ (72,428)	\$ (71,008)
	<u><b>\$ 133,932</b></u>	<u><b>\$ 357,859</b></u>

## General Fund Review

General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
<b>Revenues</b>	\$ 6,266,986	\$ 6,695,853	\$ 3,845,330	61.4%

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General Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
<b>Expenditures</b>	\$ 7,100,790	\$ 7,171,798	\$ 3,508,981	49.4%

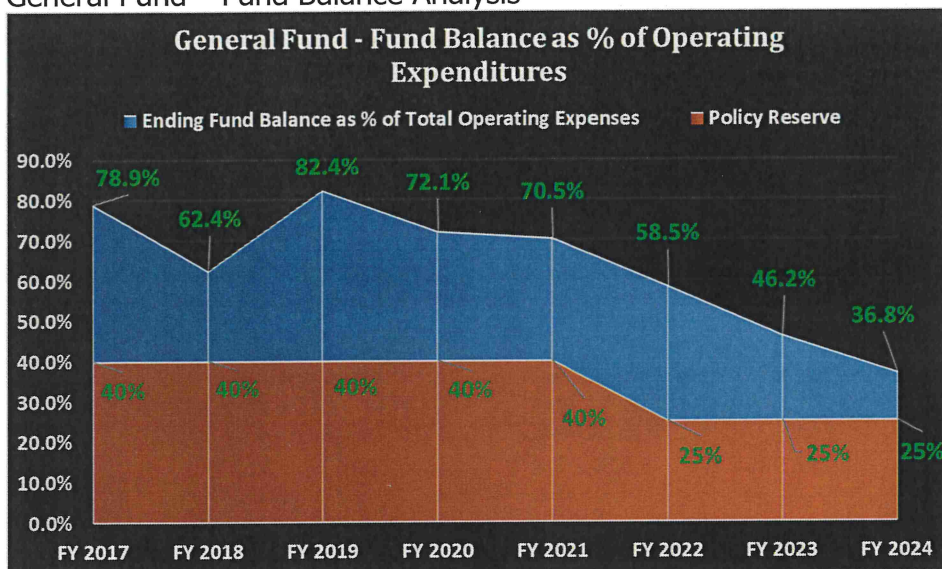
GF Funded Capital Project	Phase	Resolution	Contractor / Engineer	Status
4 <sup>th</sup> St & 4 <sup>th</sup> Terr Improvement	Construction	1199	Menke	Completed
Quincy Boulevard Improvements	Construction	1221	Amino Brothers	In Progress *
Annual Wayfinding Signage Installation	Construction	Upcoming	City Staff	In Progress

## General Fund – Bottom Line

	Actual FY2023	Budgeted FY2024	Projected FY2024
<b>Beginning Fund Balance</b>	3,425,221	3,951,294	3,117,490
<b>Total Revenues</b>	6,569,620	6,266,986	6,695,853
<b>Total Expenses</b>	6,043,547	7,100,790	7,171,798
<b>Net Change in Fund Balance</b>	526,073	(833,804)	(475,945)
<b>Ending Fund Balance</b>	3,951,294	3,117,490	2,641,545
			357,859

\*Projected increase over FY2024 budget of \$357,859

## General Fund – Fund Balance Analysis



The FY2024 percentage of operating expenditures (shown in the graph above) is the projected ending amount.

## Capital Improvement Sales Tax Fund

Capital Improvement Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 2,240,750	\$ 2,250,742	\$ 370,965	16.6%

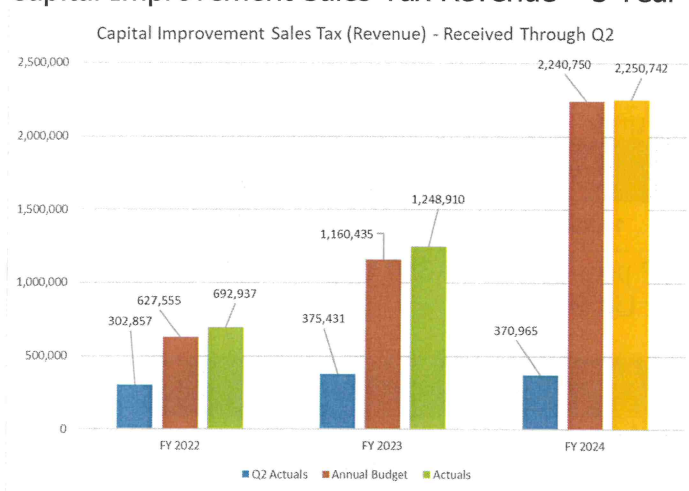
- The City, on average in the past year 3 years, receives 43.2% of capital improvement sales tax annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- The budget includes a \$1,488,000 MoDOT reimbursement for Streetscape Phase III Construction, which would be received as project progress occurs.

### Capital Improvement Sales Tax Fund – cont.

Capital Improvement Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 1,906,340	\$ 1,906,340	\$ 433,837	22.8%

CIST Funded Capital Project	Phase	Resolution	Contractor / Engineer	Status
Riverwalk Park & Trail	Engineering	1321	GBA	In Progress
2nd Creek Sidewalks	Engineering	1321	GBA	In Progress
Downtown Streetscape Phase III	Construction	Upcoming	TBD	Not Started
1st Street and Bridge Round-A-Bout	TBD	Upcoming	To Be Decided	Not Started

### Capital Improvement Sales Tax Revenue – 3 Year Trend History



### Transportation Sales Tax Fund

Transportation Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 1,627,450	\$ 1,642,217	\$ 353,793	21.7%

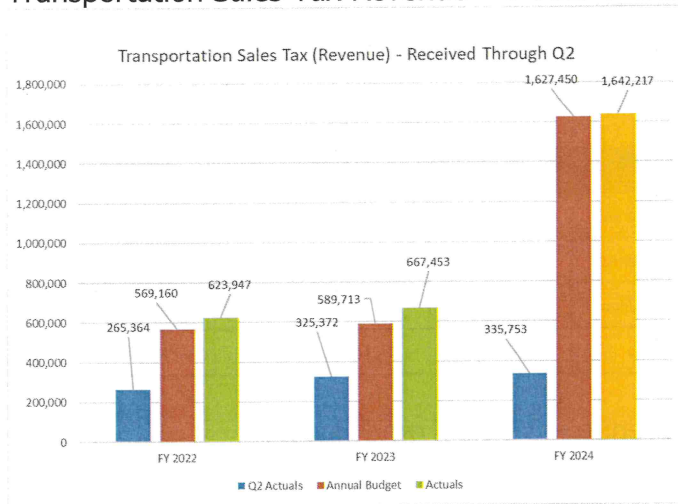
- The City, on average in the past 3 years, receives 43.3% of transportation sales tax annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- The budget includes a \$960,000 MARC reimbursement for Commercial Street Sidewalks, which would be received as project progress occurs.

Transportation Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 1,699,140	\$ 1,699,140	\$ 110,371	6.5%

TST Funded Capital Project	Phase	Resolution	Contractor / Engineer	Status
Annual Asphalt Overlay Program	Construction	1323	Asphaltic Surfaces	Completed
Annual Sidewalk Replacement Program	Construction	Upcoming	KC Concrete	Completed
Commercial Street Sidewalks (grant for \$960,000)	Construction	Upcoming	To Be Decided	Not Started



## Transportation Sales Tax Revenue – 3 Year Trend History



## Combined Water and Wastewater Fund

CWWS Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 10,683,600	\$ 10,968,941	\$ 2,997,191	28.1%

- Budgeted revenues include COP proceeds of \$4,350,000 for 144<sup>th</sup> Street Lift Station and West Bypass of the 144<sup>th</sup> Street Lift Station.

CWWS Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 15,704,620	\$ 13,004,620	\$ 2,231,694	14.2%

## 2024 Capital and Maintenance Program – CWWS Fund

CWWS Funded Capital Project	Phase	Resolution	Contractor/ Engineer	Status
2024 Sewer Rehabilitation Program	Maintenance	1300	SAK	Completed
Complete Auth 94 - West Bypass of 144th St Lift Station	Engineering	987	HDR Engineering	In progress
Complete Auth 92 - Smith's Fork Pump Station	Engineering	1197	HDR Engineering	In progress
Complete Auth 99 - WTP Improvements / Residuals	Engineering	1208	HDR Engineering	In progress
Complete Auth 97 - River Cross / Maple Ln Waterline	Engineering	1138	HDR Engineering	In progress
Complete Auth 98 - Owens Branch Sanitary Sewer	Engineering	1176	HDR Engineering	In progress
West Bypass of the 144th Street Lift Station	Construction	Upcoming	TBD	In progress
144 <sup>th</sup> Street Lift Station	Construction	Upcoming	TBD	In progress
Est. Remaining Contract - Smith's Fork Force Main	Construction	Upcoming	TBD	In progress
Maple Lane & River Crossing (12" Waterline)	Construction	Upcoming	TBD	In progress
Headworks Bar Screen	Construction	1309	Ross Construction	In progress
Authorization 101 - Stonebridge Lift Station	Engineering	1258	HDR Engineering	In progress
Stonebridge Lift Station (SSD Cost Sharing)	Construction	Upcoming	TBD	In progress
1st and Bridge Street Watermain Improvements	Construction	Upcoming	TBD	In progress*
Lagoon Cleaning & Liner Repair	Construction	1299	Richardson Construction Company	Bid Awarded
Water Plant Improvements	Construction	Upcoming	Ross Construction	Bid Awarded

## Water and Wastewater Sales Revenue

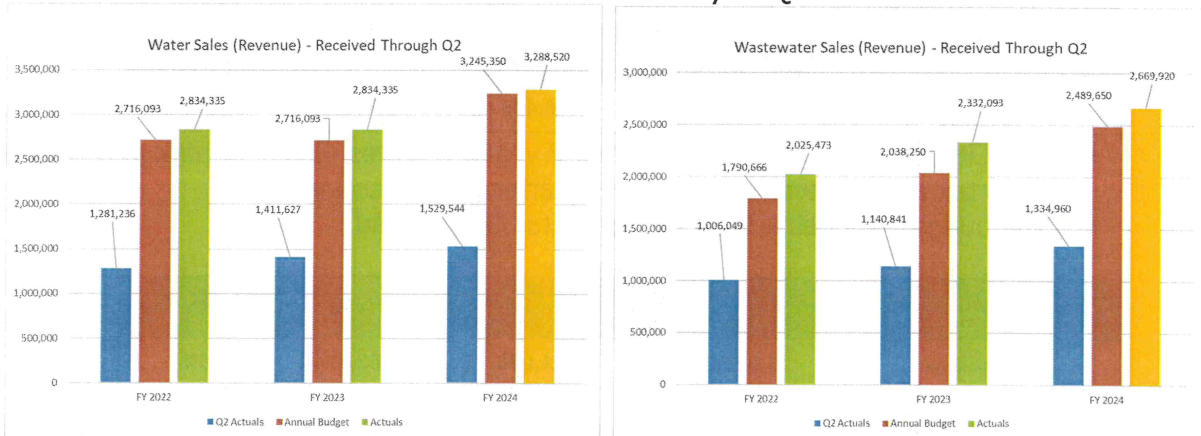
CWWS Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Water Sales	\$ 3,245,350	\$ 3,407,618	\$ 1,529,544	47.1%

- The City, on average in the past 3 years, receives 44.7% of water sales annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.

CWWS Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Wastewater Sales	\$ 2,489,650	\$ 2,639,029	\$ 1,334,960	53.6%

- The City, on average in the past 3 years, receives 47.4% of wastewater sales annual revenue by 2<sup>nd</sup> quarter of the fiscal year.

## Water and Wastewater Sales Revenue 3 Year History of Quarter 2



## CWWS Fund – Bottom Line

	Actual FY 2023	Budgeted FY 2024	Projected FY 2024
<b>Beginning Fund Balance</b>	7,123,744	6,589,526	1,568,506
<b>Total Revenues</b>	6,104,757	10,683,600	10,968,941
<b>Total Expenses</b>	6,638,976	15,704,620	13,004,620
<b>Net Change in Fund Balance</b>	(534,218)	(5,021,020)	(2,035,679)
<b>Ending Fund Balance</b>	6,589,526	1,568,506	(467,173)
			2,985,341

\*Projected increase over FY2024 budget of \$2,985,341. \$2.7M in projected projects delayed.



### Sanitation Fund

Sanitation Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 938,757	\$ 922,790	\$ 456,895	48.7%

- The City, on average in the past 3 years, receives 49% of solid waste annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.

Sanitation Fund	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 931,805	\$ 924,024	\$ 466,512	50.1%

- The City also pays to participate in the Household Hazardous Waste collection program (paid for in Q1 every year) administered by MARC which is funded by the Sanitation Fund.

### Parks and Stormwater Sales Tax Fund

Park & Stormwater Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 933,750	\$ 1,036,463	\$ 370,190	39.6%

- The City, on average in the past year 3 years, receives 42.3% of park and stormwater sales tax annual revenue by the 2<sup>nd</sup> quarter of the fiscal year.
- The budget includes a \$184,600 grant for OK Railroad.

Park & Stormwater Sales Tax	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 1,021,000	\$ 1,021,000	\$ 362,474	35.5%

PST Funded Capital Project	Phase	Resolution	Contractor / Engineer	Status
Stonebridge Stormwater Improvements	Engineering	1304	GBA	Completed
Emerald Ridge Neighborhood Park & Signage	Construction	Upcoming	To Be Decided	In Progress
Stonebridge Stormwater Improvements	Construction	Upcoming	To Be Decided	In Progress
The "OK Railroad" Trail (grant for \$184,600)	In house	Upcoming	To be bid in 2025	Not Started

### VERF (Vehicle and Equipment Replacement Fund)

VERF	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Revenue	\$ 374,398	\$ 373,851	\$ 373,851	99.9%

- The VERF received the budgeted \$249,000 transfer for annual operational support in Q1 of 2024.
- Sold \$124,851.35 in FY2024.

VERF	FY2024 Budgeted	FY2024 Projections	FY2024 YTD	% of Budget Received
Expenditure	\$ 423,547	\$ 423,547	\$ 176,524	41.7%

- Through April 30, 2023, the City is leasing 38 vehicles with Enterprise Fleet Management. (11 added in FY2024)

### 6 Month Budget Review – Conclusion

## Revenues

- *Property Tax*: Property tax will exceed the adopted line-item budget in FY2024.
- *Sales Tax*: Excellent growth through Q2, which is likely somewhat driven by consumer inflation in routine goods and services, but also growth in the local economy.
- *Use Tax*: Excellent growth through Q2, which is likely somewhat driven by consumer inflation in routine goods and services, but also growth in the local economy.
- *Building Permits*: Permits are beginning to pick up, but the revenue budget will not be met for FY2024.
- *Interest Earnings*: Higher earnings rate (interest rate set to float with Treasury Bill rate) has allowed for revenues to exceed budget through Q2. Projecting well over the budgeted amount for FY2024.

## Expenditures

- *General Fund Operational Expenditures*: At this time staff is not projecting any significant changes to the expenditure budget.
- *Capital Budgets*: Capital budget spending is significant in all funds this year. Staff will monitor progress and adjust projections in FY2024.

## 4. Departmental Budget Presentation

Rick Welch, Finance Director, provided a brief explanation of the presentation.

### Department Review

- The department review is an opportunity to highlight *recent accomplishments* and *successes* and identify the *future goals* and *needs* of departments.
- A high-level budget summary indicating the categories of allocated expenses of each department and a department organizational chart are included in the presentation.

### Administration

Gina Pate, Assistant City Administrator, presented the accomplishments, successes and future goals and needs for Administration.

### Department Structure

City Administrator – full time      Assistant City Administrator - full time

City Clerk – full time

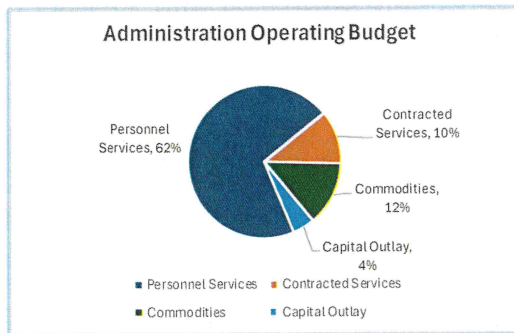
Legal Counsel - part time

### FY2024 Updates

- Continued partnership with Smithville Main Street District
- First year of new MOU with the Smithfield Chamber of Commerce
- Communications and Training enhancements
- Administered the third year of the Neighborhood Beautification Grant Program
- Supported and enhanced the Employee Wellness Program
- Board approved enhancement to LAGERS Retirement Program to go in effect on July 1
- Development and the first Citizen's Academy
- Administered the first year of the Career Development Plans for full-time employees
- Development of internal Employee Recognition Program - Employee Spotlight
- Wayfinding Signage - in progress
- Service Agreements
  - IT Support Services
  - VOIP Phone Services
  - Internet Services

## 2024 Budget Summary

2024 Total Budget	
Personnel Services	\$ 477,460.00
Contracted Services	\$ 75,822.00
Commodities	\$ 91,662.00
Capital Outlay	\$ 31,400.00
Capital Improvements	\$ 100,000.00
Grand Total	\$ 776,344.00



### FY2025 Discussion Points

- FY024 including the fourth year of Smithville Main Street district funding, concluding the original agreement.
- Expanded IT Support, with focus on Cybersecurity
  - Continued technology replacement
- City Programming
  - Citizens Academy
  - Neighborhood Beautification Grant
- Wayfinding Signage
- Recruitment and Retention
  - Compensation
  - Fringe Benefits
  - Career Development Plans
  - Focus on Citywide Training
- Website Enhancements
- Marketing Enhancements
- DirectionFinder Survey
- Economic Data Analysis program

Alderman Wilson noted that with this being the first year of the career development plans for full-time employee and with the recruitment and retention concerns in 2025, she believes it would be good to get some feedback on how that first year of that career development plan went.

Gina explained that this is the first year we implemented the plans and be able to align the training budget with the development of the FY2025 budget.

Cynthia noted that during the retreat, staff will have some information on what is included in the budget. She explained that this is a transition from doing employee evaluations on an annual basis. Management has had in-depth conversations with employees for an internal assessment of where they are in their career and where they want to be, what their long-term goals are and what areas that they would like to improve. She noted that as

staff has been developing the budget and looking at personnel needs and at staffing issues and discussions with employees about what they would like to see or would like to be able to do. Cynthia believes that from a budget perspective having those conversations have been more beneficial to us in the budget planning process. Some of that information will be presented in the human infrastructure side of the retreat.

Alderman Hartman thanked Gina for the reports and staff efforts on the marketing enhancements. He noted that the more we can reach out to the visitors at the campground and visitors that come to our city is a win-win for our restaurants and local shops.

#### Finance

Rick Welch, Finance Director, presented the accomplishments, successes and future goals and needs for the Finance Department.

#### Department Structure

Finance Director – full time

Finance Specialist II (2) – full time

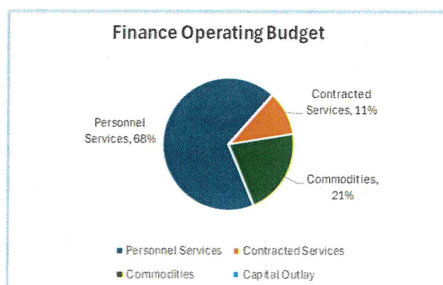
Finance Specialist I - full time

#### FY2024 Updates

- Received the GFOA Distinguished Budget Award for the FY2023 Budget Document (5<sup>h</sup> straight year).
- Migrated to ERP Pro 10 from ERP Pro 9 (formally called Incode).
- Implemented Utility Billing Cashiering, a Tyler Technologies business module with upgraded features for both City of Smithville utility department and its customers.
- Implement Tyler Content Manager, a Tyler Technologies module increasing ease of use and efficiency for business transactions.
- Working to streamline a contract management protocol to assist both the staff and Governing Body.
- Create an asset management protocol, including construction work in progress (CIP), to assist finance in tracking and auditors.
- Improve financial statements and financial disclosure process with auditors for upcoming year end audit.

#### 2024 Budget Summary

2024 Total Budget	
Personnel Services	\$ 345,310.00
Contracted Services	\$ 54,970.00
Commodities	\$ 107,461.00
Capital Outlay	\$ -
Capital Improvements	\$ -
<b>Grand Total</b>	<b>\$ 507,741.00</b>





#### FY2025 Discussion Points

- Continued support and updating of ERP Pro 10 migration, focus on customer experience and potential for other modules to assist in utility data collection.
- Implement Positive Pay ACH and check fraud program which prevents check washing/fraud and potential ACH fraud.
- Staff continues to work with bound council and financial advisor for COP issuance for sewer projects based on cash flow needs.
- Explore banking relationships through a Banking RFP. Central Bank is aware of our intentions.
- Update and implement utility rate recommendations from the utility rate model based upon CWWWS operational and capital expenses.
- Continued work on City website with finance activity, short and long-term priorities, and customer forms.
- Implement a finance staff training program.

Rick noted that we had attempted Positive Pay ACH and check fraud program a couple of years ago and had some issues with our ERP Pro 9 and it ended up causing a few more problems than what we anticipated.

Alderman Wilson asked if it might be better to hold off of the Positive Pay ACH and check fraud program until the banking bid is awarded and a relationship is established with the new bank.

Rick explained that the Positive Pay files are pretty standard between banking institutions. He does not think it would that a lot of work for us to go ahead and proceed with Central Bank at this point.

Cynthia noted that Alderman Wilson made a good point and staff would keep it in mind.

#### Police

Chief Lockridge presented the accomplishments, successes and future goals and needs for the Police Department.

#### Department Structure

Chief of Police – full time  
Prosecuting Attorney – part-time  
Police Captain – full time  
Police Administrative Assistant / Prosecutor’s Assistant – full time  
Police Sergeants (4) - full time  
Police Detectives (2) - full time  
School Resource Officers (2) - full time  
Police Officers (10) – full time

#### FY2024 Updates

Year	2020	2021	2022	2023	2024 (Projected)
Total Calls for Service	5,970	6,329	7,218	8,055	7,800

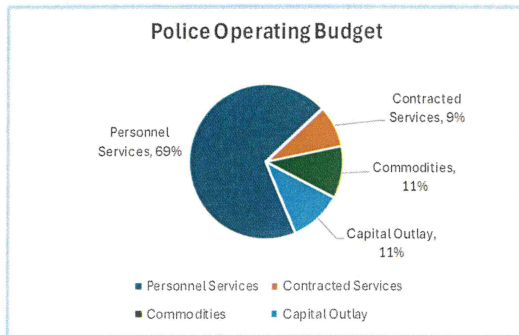
- Completed replacement of all patrol vehicles through Enterprise Fleet Management.
- Continues replacement of key equipment programs, like tasers, and mobile data terminals.
- Purchased a second drone, utilizing donations and grant funds.
- Purchased and installed 2 speed signs for the school zone on Eagle Ridge Parkway, using grant funds.



- Sent multiple officers to CIT training- to include basic CIT, Veteran CIT and Youth CIT.
- Continue recruiting and hiring to fill vacant positions.

### FY2024 Budget Summary

2024 Total Budget		
Personnel Services	\$	1,985,754.00
Contracted Services	\$	250,773.00
Commodities	\$	312,834.00
Capital Outlay	\$	312,834.00
Capital Improvements	\$	19,000.00
<b>Grand Total</b>	<b>\$</b>	<b>2,881,195.00</b>



### FY2025 Discussion Points

- FY2025 budget will reflect all costs associated with police officer contract approved spring 2024.
- Sergeants' unit voted to be recognized this spring. Negotiations anticipated to be complete for implementation in the FY2025 budget.
- Outdoor warning system is aging and in need of investment.
- Considerations of two additional officers and associated vehicle and equipment.
- New Handguns, Sites and Holsters.
- Benches for Holding Cells.
- Evidence Shelves/Drying Cabinet.
- Clay County Sheriff has advised of cost increases for confinement

### Development

Jack Hendrix, Development Director, presented the accomplishments, successes and future goals and needs for Development.

#### Department Structure

Development Director – full time

Building Inspectors (2) - full time

Code Inspector (1) - full time

Permit Technician (1) - full time

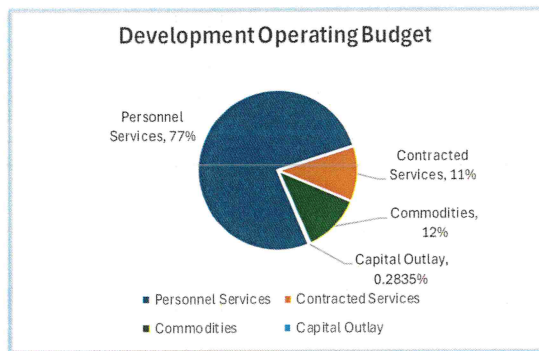
### FY2024 Updates

- Continued with implementation of the Comprehensive Plan including improving public transparency with a new Comprehensive Plan Dashboard.
- Installed a new web-based permitting and code enforcement software that will be released to public use after the new Content Manager functions are installed onto the ERP Pro system later in June and July.

- All staff have attained certifications in their fields (Permit Technician, Code Enforcement and now both Building Inspectors).
- Building Inspector's certifications and training have reduced the need for outside inspectors on commercial projects saving several thousand dollars.
- The 169 South Employment Overlay District consultant will begin working on the project this summer and should finish in six to eight months.

## 2024 Budget Summary

2024 Total Budget		
Personnel Services	\$	431,932.00
Contracted Services	\$	63,388.00
Commodities	\$	67,541.00
Capital Outlay	\$	1,600.00
Capital Improvements	\$	-
<b>Grand Total</b>	<b>\$</b>	<b>564,461.00</b>



## FY2025 Discussion Points

- Continue the following Comprehensive Plan Action Items:
  - Finalize the Corps of Engineers Annexation of Smith's Fork Park area into the city limits.
  - Complete a comprehensive review of all planning related fees to ensure staff time is included in those fees and also ensure compliance with Hancock.
  - Continue to expand the functionality of the new online permitting system Work towards an online inspections system following the ERP Pro 10 Migration.
  - Expand public engagement and education on Code Enforcement matters.
- The FY2025 budget request includes additional training and certification funding as outlined through the employee development process offset by savings from the reduced need for outside inspectors.

## Parks and Recreation

Matt Denton, Parks and Recreation Director, presented the accomplishments, successes and future goals and needs for the Parks and Recreation Department.

## Department Structure

Parks and Recreation Director – full time  
 Recreation Manager - full time  
 Parks Maintenance Crew Leader - full time  
 Parks Maintenance (2) - full time  
 Recreation Coordinator - full time  
 Clinic Instructors (as needed) - part time

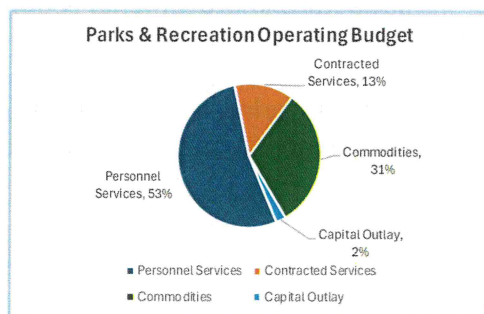
Seasonal Parks Maintenance (as needed) - part time  
Field Supervisors (as needed) – part time

#### FY2024 Updates

- Continued to complete the short-term goals from the Parks and Recreation Master Plan.
  - Public Art, Park Signage, Diamond Crest Park, Emerald Ridge, New Programming.
- Applied and was awarded a CCSS grant for the Senior Center Coordinator. Hired the position in March 2024.
- Held a second fundraising event with the Smithville Chamber of Commerce to raise funds for the Smithville Legacy Fund.
- Submitted and Awarded MDC grant for a water sprayer to water landscape.
- Grew participation in current programs and added more nonrecreational programs (6,615 participants).
- Used in Lieu of Parks Dedication Funds to fund the resurfacing of Heritage Park and Smith's Fork Park Playgrounds.
- Worked with multiple Eagle Scouts on projects in the Scout area; managed all special events downtown and at parks; updated SF Shelter Houses; completed 12 water leaks in the campground.

#### FY2024 Budget Summary

2024 Total Budget	
Personnel Services	\$ 485,893.00
Contracted Services	\$ 122,698.00
Commodities	\$ 287,469.00
Capital Outlay	\$ 20,000.00
Capital Improvements	\$ -
<b>Grand Total</b>	<b>\$ 916,060.00</b>



#### FY2025 Discussion Points

- Implement park projects as identified in the Parks and Recreation Master Plan within the Park & Stormwater Sales Tax Fund
- Consideration of a Full Time Park Maintenance Position to meet NRPA national metrics per 10,000 residents (currently not funded in the FY2024 Proposed Budget)
- Consider applying for additional grant funding to expand the Senior Services Coordinator position to full time.
- Smith's Fork Campground road resurfacing after large construction season in the area (currently not funded in the FY2024 Proposed Budget)
- Improvement to the exterior of City Hall and Senior Center buildings
- Diamond Crest parking lot progress

## Public Works

Chuck Soules, Public Works Director, presented the accomplishments, successes and future goals and needs for the Street Department.

## Department Structure

Public Works Director (50%) – full time

Street Superintendent - full time

Assistant to the Public Works Director (50%) – full time

Engineering Technician - full time

Administrative Coordinator - part time

Street Maintenance Crew Leader - full time

Street Maintenance Workers (5) - full time

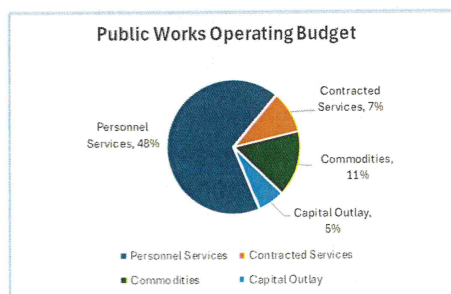
## FY2024 Updates

- Provided project administration and inspection services for public infrastructure and private development projects.
- Maintained the condition of streets through patching and crack sealing programs.
- Featured the following items in the GIS website:
  - Pavement Condition Index (PCI) Scores (2024 scores – Summer)
  - Outfalls and Basins (Stormwater Discharge Points)
  - Snow Routes
  - Road Maintenance and Mowing areas Information
  - Capital Improvement Projects
- Continued utilization of pre-treatment with salt brine for snow events.
- Secured Additional funds for infrastructure projects (Streetscape Phase III and Commercial St Sidewalk project).
- Secured RTP Grant funds.
- Performed in-house easement acquisitions for infrastructure improvements (Commercial Street Sidewalks, Streetscape Phase III, and the 144<sup>th</sup> Street Force Main)

Chuck noted that the citizens of Smithville have been great during lengthy construction projects, and he believes that they appreciate the improvements that are being done.

## FY2024 Budget Summary

2024 Total Budget	
Personnel Services	\$ 781,148.00
Contracted Services	\$ 118,061.00
Commodities	\$ 182,910.00
Capital Outlay	\$ 75,250.00
Capital Improvements	\$ 480,000.00
Grand Total	\$ 1,637,369.00





#### FY2025 Discussion Points

- Public Works / Parks & Recreation Facility (including salt storage).
- Need for expanded funding for the Annual Street Maintenance Program and Sidewalk Replacement Program.
- Complete fourth round of the Pavement Condition Index (PCI) in 2026
- Continue to provide updates on the current Capital Improvement Projects (CIP) status and make information available on the GIS website.

#### Public Works

Chuck Soules, Public Works Director, presented the accomplishments, successes and future goals and needs for the Utilities Department.

#### Department Structure

Public Works Director (50%) – full time

Utilities Superintendent – full time

Assistant to the Public Works Director (50%) – full time

Engineering Technician - full time

Water Treatment Plant Manager – full time

Operations Manager – full time

Administrative Coordinator – full time

Water Plant Operators (2) – full time

Water Plant Shift Supervisor – full time

Water Plant Operators (2) – full time

Wastewater Plant Operators (2) – full time

O&M Technicians (3) – full time

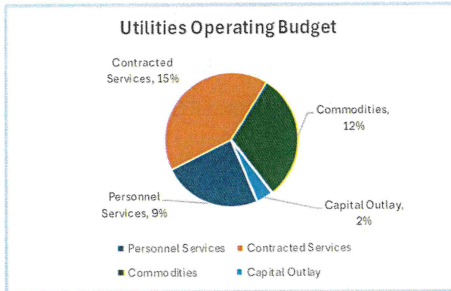
#### Fy2024 Updates

- Treated 164 million gallons of drinking water that met the standards set by the DNR and the EPA for safe consumption. (Nov – April)
- Treated 140 million gallons of wastewater that met all regulatory standards.
- Awarded bid for a bar screen replacement for the wastewater plant.
- Installed HVAC system in the Water treatment plant.
- Repaired and restored service to SBR (sequencing batch reactor) #2 & #3.
- Awarded bid for water plant improvements project.
- Rehabilitated 3,371 linear feet of sewer line and 15 manholes as part of the 2024 Sanitary sewer maintenance program.
- Inspected and conducted weekly preventative maintenance on 31 sewer pump stations and repaired 24 waterline issues.
- Conducted 1,406 on-time utility locates and completed 723 work orders.
- Staff completed Trimble training to have the capability of adding coordinates and features to GIS.



## FY2024 Budget Summary

2024 Total Budget	
Personnel Services	\$ 1,423,388.00
Contracted Services	\$ 2,428,148.00
Commodities	\$ 1,811,510.00
Capital Outlay	\$ 241,500.00
Capital Improvements	\$ 9,800,000.00
<b>Grand Total</b>	<b>\$15,704,546.00</b>



## FY2025 Discussion Points

- Continue the Sewer Rehabilitation Program (Cured in Place Pipe).
  - Regular sewer runs reduced from 15 per month to just a few per year since the program started.
- 144th Street Lift Station and West Bypass:
  - Negotiations and condemnation processes are almost complete for four properties. The project is expected to be put out to bid in Summer 2024.
- Consideration of FY2025 – FY2029 Five Year Capital Improvement Plan, which includes the following significant projects:
  - Engineering for wastewater plant expansion and improvements (\$1,050,000 in the Proposed FY2025 CIP).
  - Planning for the Water Plant Expansion Project.
- Utility Rate Review
- Wastewater permit is due for renewal in 2025.

## Transportation Sales Tax Fund

Chuck Soules, Public Works Director, presented the Transportation Sales Tax Fund.

### Funding Overview

- The Transportation Sales Tax is a 0.5% (half-cent) special sales tax that became effective July 1st, 1989 (per Section 140.120).
- The Transportation Sales Tax was authorized by voters to have no expiration or until repealed by the Board of Alderman (per Section 140.120).
- The sales tax is to be used for the purpose of constructing, reconstruction, repairing, and maintaining streets, sidewalks, trails, City owned parking lots, and bridges within the City.

## FY2024 Updates

- Completed the 2024 Sidewalk Replacement Program (Harborview)
- Completed the 2024 Street Maintenance Program which includes mill & overlay and curb repairs in the Harborview neighborhood.
- Continued the street sweeping program (which is an MS4 stormwater permit requirement).
- Completed construction of 4th Street & 4th Terrace – Road Reconstruction (Following Utility Improvements)

- Quincy Boulevard – Road Reconstruction (Following Utility Improvements) will be completed this Spring.

#### Capital Improvement Sales Tax Fund

Chuck Soules, Public Works Director, presented the Capital Improvement Sales Tax Fund.

#### Funding Overview

- The Capital Improvement Sales Tax is a 0.5% (half-cent) special sales tax that was approved by voters on April 3, 2018.
- The City began to see initial collections of the sales tax in November 2018.
- The Capital Improvement Sales Tax was authorized by voters to be enacted until December 31, 2038 (20 years).
- The sales tax is to be used for the purpose of funding, financing, operating, and maintaining capital improvements.
- The primary obligation of this sales tax is to fund outstanding debt service first (Series 2018/2019 General Obligation Debt). Leftover cash is utilized for capital projects.

#### Key Project Completed

- Projects completed in this fund since the April 2018 election include:
  - Amory Road Improvements
  - 2<sup>nd</sup> Creek Road Bridge
  - 180<sup>h</sup> Street Trail
  - Main Street Walking Trail
  - Downtown Streetscape Phase I & II

#### Projects – In Progress and Planned

- Downtown Streetscape Phase III
- Commercial Street Sidewalks
- Riverwalk Trail
- Second Creek Sidewalk

#### 25 Discussion Points

- 20 The City has been awarded federal transportation funding, through Mid-America Regional Council (MARC), for the following projects:
  - Second Creek Sidewalks
  - 1<sup>st</sup> & Bridge Street Round-A-Bout
  - Riverwalk Park & Trail
- Consideration of FY2025 – FY2029 CIST Capital Improvement Plan:
  - Riverwalk & Trail – Engineering (\$250,000 in FY2024)
  - Second Creek Sidewalks – Engineering (\$150,000 in FY2024)
  - 1<sup>st</sup> & Bridge Street Round-A-Bout – Engineering (\$200,000 of \$250,000 in FY2024 through CIST funding)
  - Second Creek Sidewalks – Construction (\$945,000 in FY2025)
  - Riverwalk & Trail – Construction (\$480,000 of \$1,800,000 in FY2025)

#### Parks and Stormwater Sales Tax Fund

Chuck Soules, Public Works Director, and Matt Denton, Parks and Recreation Director, presented the Parks and Stormwater Sales Tax Fund.

## Funding Overview

- The Park and Stormwater Sales Tax is a 0.5% (half-cent) special sales tax that was approved by voters on June 2, 2020.
- The City began to see initial collections of the sales tax in November 2020.
- The Park and Stormwater Sales Tax was authorized by voters to be enacted until December 31, 2040 (20 years).
- The sales tax is to be used for the purpose of operating, maintaining, funding, and/or financing parks and recreation needs and stormwater control.

## FY2024 Updates

### Key Projects in Progress and Completed

#### Parks & Recreation

- Awarded Design for Emerald Ridge Park
- Completed resurfacing of Heritage Park and Smith's Fork Park Playgrounds
- Secured RTP grant for OK Railroad Trail (Phase I) to connect Diamond Crest to Lake Meadows
- Secured \$900,000 MARC Grant for the Riverwalk Trail.

#### Stormwater

- Developed an "Illicit Discharge and Elimination Plan" as identified by the MS4 audit.
- Completed stormwater projects on Quincy Boulevard, Bridge Street, and 4<sup>th</sup> Street & 4<sup>th</sup> Terrace.
- Stormwater projects to be completed this summer:
  - Stonebridge Stormwater Improvements Project

## FY2025 Discussion Points

### Park & Recreation

- Implement Year 4 of the Parks and Recreation Master Plan-> Engineering and Design for Smith's Fork Park Sports Complex.
- Emerald Ridge Park and Playground Construction.
- OK Railroad Trail Construction.

### Stormwater (Public Works)

- Stormwater Maintenance Projects
  - Woods Court (Clean Up) – Cost Estimate of \$40,000
  - Rock Creek (Unclogging) – Cost Estimated of \$74,000
  - Northeast 158<sup>th</sup> and Chestnut (Dredging) – Cost Estimate of \$60,000
- Stormwater CIP Projects
  - Dundee Road (in FY2025), Forest Oaks (in FY2026), Cedar Lakes (in FY2027), and Maple Lane (in FY2028) stormwater improvements.

## Sanitation Fund

### 2025 Discussion Points

- Negotiated Solid Waste services contract with GFL for 2024 (Green for Life).
  - Working with GFL for contract renewal and will bring rate recommendations to the Board.
  - Retained 2 City Wide Bulky Item Pick-Ups
  - Added a Bulky item drop off event.
  - Continued to retain the Cardboard Recycling Drop-Off Station in Downtown Smithville.

- Increased the Residential Participation Rate of the E-Waste Event and recycled 9,450 pounds of paper and 2,271 pounds of computer electronics.

#### FY2025 Budget Process Schedule

- Board Retreat (June 13-14)
- Schedule of Fees Review and Discussion (July 16)
- FY2025 Operating Budget and 5 Year CIP Review: 1<sup>st</sup> Discussion (August 20)
- FY2025 Operating Budget and 5 Year CIP Review: 2<sup>nd</sup> Discussion - If Needed (September 3)
- Adopt FY2025 Budget on 2<sup>nd</sup> Reading (October 15)

## 5. 5-Year Capital Improvement Plan Update

Rick Welch, Finance Director, presented the FY2025-FY2029 Capital Improvement Plan update.

5-Year CIP Development Process

April 2024 – Staff Review

May 2024 – Prioritization Given Available Resources

June 2024 – Review with the Board of Aldermen

October 2024 – Approve the 5-Year Capital Improvement Plan (CIP)

#### 5 Year CIP – Update Highlights

- The City Administrator and Department Directors have worked together to update the Proposed Five-Year CIP (FY2025 – FY2029) for initial review by the Board of Aldermen.
- Projects with approved MARC Transportation Funding have been prioritized within the Five-Year CIP.
- Stormwater projects have been slotted into the Parks & Stormwater Sales Tax Fund CIP based upon Public Works staff review of recommendations from the Stormwater Master Plan developed by George Butler Associates.
- Board priorities developed from the June Retreat will be integrated into the Five-Year CIP (such as the Wayfinding Signage Program).

#### Capital Projects

##### Secured MARC Grant Reimbursements

Capital Improvement Project	Funding Program	Funding Amount
1 <sup>st</sup> & Bridge Street Round-A-Bout	Missouri Surface Transportation Block Grant Program (STBG)	\$896,000
Riverwalk Park – Phase I	Missouri Transportation Alternatives Program (TAP)	\$900,000
Second Creek Sidewalks	Missouri Transportation Alternatives Program (TAP)	\$600,000

Capital Project Cost Estimates  
For Secured MARC Funds

Capital Improvement Project	Engineering Estimate	Construction Estimate	Total Project Estimate	Total Reimbursement to City	Total Net Cost to City
1 <sup>st</sup> & Bridge Street Round-A-Bout	\$250,000	\$4,000,000	\$4,250,000	<i>\$896,000 (45% of Project Total)</i>	\$3,354,000
Riverwalk Park & Trail	\$250,000	\$1,800,000	\$2,050,000	<i>\$900,000 (44% of Project Total)</i>	\$1,150,000
Second Creek Sidewalks	\$150,000	\$945,000	\$1,095,000	<i>\$600,000 (55% of Project Total)</i>	\$495,000

General Fund  
Proposed FY2025 – FY2029 CIP

Capital Improvement Projects	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Annual Wayfinding Signage Installation	\$100,000	\$100,000	\$100,000	\$100,000	\$ -
1 <sup>st</sup> & Bridge Street Round-A-Bout (Engineering)	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Annual Asphalt Overlay Program Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Sidewalk Replacement Program Funding	\$ -	\$ -	\$ -	\$ -	\$ -
2 <sup>nd</sup> Creek Bridge Sidewalks (30% of Construction)	\$250,000	\$ -	\$ -	\$ -	\$ -
Riverwalk Park & Trail (10% of Construction)	\$200,000	\$ -	\$ -	\$ -	\$ -
<b>Grand Total</b>	<b>\$550,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>

General Fund  
Pending CIP Projects Listing

Pending Capital Improvement Projects	Cost Estimate
Police Department Building (Engineering)	\$1,500,000
Police Department Building (Construction)	\$18,000,000
Streets & Parks & Recreation Facility Building (Engineering)	\$750,000
Streets & Parks & Recreation Facility Building (Construction)	\$2,750,000
Tornado Sirens (Purchase & Installation)	\$100,000
<b>Grand Total (Net Cost)</b>	<b>\$23,100,000</b>



Proposed 5 Year CIP  
FY2025 – FY2029 CWWS Fund (Non-Impact Fees)

Capital Improvement Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Interconnect Mains at 144 <sup>th</sup> /169 Highway (S2, Construction)	\$55,000	-	-	-	-
Highway 92 & Commercial Waterline (Engineering)	\$150,000	-	-	-	-
West Bypass of the 144th Street Lift Station (Construction)	\$2,200,000	-	-	-	-
144 <sup>th</sup> Street Lift Station (Construction)	\$1,700,000	-	-	-	-
Smith's Fork Force Main (Construction)	\$600,000	-	-	-	-
Owens Branch Gravity Line Phase #1, Line #1 (Engineering)	\$200,000	-	-	-	-
Maple Ave & River Crossing (12" Waterline) (50% of Construction)	\$700,000	-	-	-	-
Smith's Fork Park Waterline (Construction)	\$170,000	-	-	-	-
Stonebridge Lift Station (Engineering)	\$30,000	-	-	-	-
Stonebridge Lift Station (Construction With SSD Cost Sharing)	\$1,300,000	-	-	-	-
Water Plant Improvements (Construction)	\$1,400,000	-	-	-	-
McDonalds/Central Bank Lift Station (Engineering)	\$100,000	-	-	-	-
<b>Grand Total (Net Cost)</b>	<b>\$8,605,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Capital Improvement Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Owens Branch Gravity Line Phase #1, Line #1 (Construction)	-	\$2,200,000	-	-	-
Highway 92 & Commercial Waterline (Construction)	-	\$300,000	-	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Engineering)	-	\$600,000	-	-	-
McDonalds/Central Bank Lift Station (Construction)	-	\$500,000	-	-	-
Owens Branch Gravity Line Phase #1, Line #2 (Construction)	-	-	\$2,500,000	-	-
Water Plant Expansion (Engineering)	-	-	\$2,100,000	-	-
Wastewater Treatment Plant Expansion (Construction)	-	-	\$3,000,000	\$3,000,000	-
Additional Water and Wastewater Project Funding	-	-	-	\$2,000,000	-
Water Plant Expansion, Phase I (Construction)	-	-	-	-	\$7,500,000
Additional Water and Wastewater Project Funding	-	-	-	-	\$2,000,000
<b>Grand Total (Net Cost)</b>	<b>\$8,605,000</b>	<b>\$3,600,000</b>	<b>\$7,600,000</b>	<b>\$5,000,000</b>	<b>\$9,500,000</b>

Proposed 5 Year CIP  
FY2025 – FY2029 CWWS Fund (Water Impact Fees)

Capital Improvement Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Maple Ave & River Crossing (12" Waterline) (50% of Construction)	\$700,000	-	-	-	-
<b>Grand Total</b>	<b>\$700,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Proposed 5 Year CIP  
FY2025 – FY2029 CWWS Fund (Wastewater Impact Fees)

Capital Improvement Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Wastewater Treatment Plant Expansion (Engineering)	\$1,050,000				
<b>Grand Total</b>	<b>\$1,050,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Transportation Sales Tax Fund

### Annual Mill and Overlay and Sidewalk Replacement

- The 2024 Street Maintenance Program was funded in the amount of \$300,000. Asphaltic Surfaces was awarded the bid to complete work in Harborview. The work was completed in May at a total cost of \$268,000.
- The 2024 Sidewalk Replacement Program was funded in the amount of \$25,000. KC Concrete was awarded the bid to complete work in Harborview. The work was completed in May within budget.
- The Board discussed pursuing a quarter cent sales tax increase to further fund the annual street maintenance program.

## Capital Improvement Sales Tax Fund

### Proposed 5 Year CIP

#### FY2025 – FY2029 Capital Improvement Sales Tax Fund

Capital Improvement Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Annual Transfer to Debt Service	\$364,875	\$367,920	\$373,420	\$376,420	\$382,420
Riverwalk & Trail (Engineering)	\$150,000	-	-	-	-
2 <sup>nd</sup> Creek Sidewalks (Engineering)	\$100,000	-	-	-	-
Downtown Streetscape Phase III	\$1,800,000	-	-	-	-
Downtown Streetscape Phase III (MARC)	\$1,488,000	-	-	-	-
1st & Bridge Street Round-A-Bout (80% of Engineering)	\$500,000	-	-	-	-
2 <sup>nd</sup> Creek Sidewalks (70% of Construction)	\$695,000	-	-	-	-
2 <sup>nd</sup> Creek Sidewalks (MARC Reimbursement)	-\$600,000	-	-	-	-
Riverwalk & Trail Construction (60% of Construction)	\$480,000	\$670,000	-	-	-
Riverwalk & Trail (MARC Reimbursement)	-\$480,000	-\$420,000	-	-	-
1 <sup>st</sup> & Bridge Street - Round-A-Bout (20% of Construction)	-	\$300,000	-	-	-
180 <sup>th</sup> & Eagle Parkway Round-A-Bout (Engineering)	-	-	\$250,000	-	-
Pope Lane Round-a-Bout/Connection (80% of Engineering)	-	-	-	\$400,000	-
180 <sup>th</sup> & Eagle Parkway Round-A-Bout (75% of Construction)	-	-	-	\$1,000,000	-
180 <sup>th</sup> & Eagle Parkway Round-A-Bout (MARC Reimburse)	-	-	-	(700,000)	-
<b>Grand Total (Net Cost)</b>	<b>\$4,497,875</b>	<b>\$917,920</b>	<b>\$623,420</b>	<b>\$1,076,420</b>	<b>\$382,420</b>

## Parks and Stormwater Sales Tax Fund

### Proposed FY2025 – FY2029 CIP

Park and Stormwater Sales Tax Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
OK Railroad Trail - Phase I (Construction)	\$281,000				
OK Railroad Trail - Phase I (Grant)	(184,000)				
Dundee Road Stormwater Improvements (Engineering)	\$50,000				
Dundee Road Stormwater Improvements (Construction)	\$150,000				
Riverwalk & Trail Construction (30% of Construction)	\$600,000	-	-	-	
<b>Grand Total (Net Cost)</b>	<b>\$897,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Park and Stormwater Sales Tax Project Name	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Forest Oaks Stormwater Improvements (Engineering)	-	\$50,000	-	-	
Forest Oaks Stormwater Improvements (Construction)	-	\$300,000	-	-	
Cedar Lakes Stormwater Improvements (Engineering)	-	-	\$25,000	-	
Cedar Lakes Stormwater Improvements (Construction)	-	-	\$100,000	-	
Smith's Fork Park Complex (Engineering & Design)	-	-	\$640,000	-	
Maple Lane Stormwater Improvements (Engineering)	-	-	-	\$50,000	
Maple Lane Stormwater Improvements (Construction)	-	-	-	\$250,000	
Smith's Fork Park Complex (Construction, Phase I)	-	-	-	\$2,240,000	
<b>Grand Total (Net Cost)</b>	<b>\$897,000</b>	<b>\$350,000</b>	<b>\$765,000</b>	<b>\$2,540,000</b>	<b>\$0</b>

### All Funds Total Proposed FY2025 – FY2029 CIP

Capital Improvement Projects - All Funds	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
General Fund	\$700,000	\$250,000	\$200,000	\$100,000	\$0
Combined Warter & Wastewater Fund - Non Impact Projects	\$8,805,000	\$3,600,000	\$7,600,000	\$5,000,000	\$9,500,000
Combined Warter & Wastewater Fund - Water Impact Projects	\$700,000	\$0	\$0	\$0	\$0
Combined Warter & Wastewater Fund - Wastewater Impact Projects	\$1,050,000	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$890,000	\$450,000	\$500,000	\$500,000	\$800,000
Capital Improvement Sales Tax Fund	\$4,497,875	\$917,920	\$623,420	\$1,076,420	\$382,420
Parks & Stormwater Sales Tax Fund	\$900,000	\$350,000	\$765,000	\$2,540,000	\$0
<b>Grand Total</b>	<b>\$17,542,875</b>	<b>\$5,567,920</b>	<b>\$9,688,420</b>	<b>\$9,216,420</b>	<b>\$10,682,420</b>

**5 Year Grand Total for All Funds: \$52,698,055**

### CIP Review Conclusion

- MARC Grants have allowed the City to take advantage of outside funding to supplement project expenses.
- Projects are aligned to preserve adequate cashflow amounts in all funds.
- Rate adjustments will be necessary going forward to continue to fund capital improvement projects in the CWWS Fund.
- Refinement of CIP priorities will occur through discussion with the Board over the summer.

### 6. Adjourn

Alderman Hartman moved to adjourn. Alderman Atkins seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the Work Session adjourned at 7:18 p.m.

  
Linda Drummond, City Clerk

  
Damien Boley, Mayor

